



Career Opportunities at Bank BIC Namibia

Suitably qualified and highly motivated candidates are invited to apply for the following position.

INTERNAL AUDITOR

Bank BIC is looking for an **INTERNAL AUDITOR** reporting directly to the Board Audit Committee

Job Purpose

To deliver the annual internal audit plan thereby providing reasonable assurance to stakeholders that key risks are being mitigated through adequate and effective management controls; to add value and improve operations by bringing a systematic and disciplined approach to the effectiveness of risk management, control and governance process.

Key Responsibilities

- Responsible for all internal audit project management activities of the bank
- Performing the full internal audit cycle
- Plan and develop risk-based annual audit plans
- Design internal audit procedures and work programs
- Apply regulatory and corporate governance expectations of internal audit functions
- Evaluate and assess business processes and objectives, determine key controls, risks and exposures
- Improve the bank's operations and ensure compliance with regulations
- Build trusting relationships and improve credibility and quality of audit outputs by achieving objectives
- Assess and improve the effectiveness of the bank's control, risk management and governance processes
- Prepare audit reports
- Adhere to Namcode principles and Internal Auditing Standards
- Provide regular reports to the Board of Directors on the adequacy, effectiveness and efficiency of the internal controls
- Act as advisor when conferring with management on issues such as monitoring techniques, risk management and internal controls
- Provide training to branch/department employees on issues found
- Required to travel from time to time

Core Behavioural Competencies:

- Business Acumen
- Relevant regulatory knowledge
- Excellent communication and interpersonal skills
- Analytical Thinking
- Financial Management
- Risk management process & frameworks
- Problem Solver
- Team Player

Education & Experience Requirements:

- Certified Internal Auditor (CIA)
- Minimum of 5 years' experience in Auditing
- Preferable two years financial/banking industry experience
- Experience in engaging with all levels of management
- Computer literate
- Namibian citizen

Applications accompanied by a detailed CV (which must include a career outline to date) should be forward to: Human Resources Department via email: hresources@bankbic.na

Closing date: 31 July 2020